

# Princeton & Rutgers Neurology, P.A.

## A CENTER OF EXCELLENCE

### FORM COMPLETION



Patient Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Provider: \_\_\_\_\_

Beginning September 15, 2021 Princeton & Rutgers Neurology charges a fee for completion of any form which requires medical information and/or a physician signature.

Please **READ** and **INITIAL** the following statements:

The fees are as follows:

- Handicap Parking Placard or License Plate Form: \$5
- DMV Interval Reports: \$5
- Disability Paperwork: \$25
- FMLA (Family Medical Leave Act) Form: \$25
- Work or school accommodations \$25
- Miscellaneous Forms: \$5 - \$25

**NOTE: Disability, FMLA, work or school accommodations, and miscellaneous forms are a standard fee of \$25 for up to 2 pages. Forms with more than 2 pages are subject to an additional charge of \$5 per page.**

If you are requesting Disability or FMLA, please indicate:

**Start date:** \_\_\_\_\_ **Return date:** \_\_\_\_\_

Changes to any forms that have already been completed and submitted are subject to an additional fee.

Payment is required at the time forms are received by the office.

Princeton & Rutgers Neurology requires at least **5 business days** for the completion of any form. If your paperwork is completed sooner, we will contact you.

I have been informed by the staff member accepting my paperwork that my provider is out of the office until \_\_\_\_\_ and understand that my forms will be completed upon his/her return.

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Received by: \_\_\_\_\_